Quick Start Guide

Press one of the buttons below to start the system:

**General Controls**

**Volume Control**
Use these buttons to raise and lower the audio level in the room.

**Speaker Mute**
Use this button to turn off the speakers in the room.

**Main Menu**
Use this button to turn the system off or switch sources.

**View Laptop**
Press this button to display laptop presentation.
Most laptops have 3 modes that are cycled through as you press the function + monitor button:

1. **Laptop display only**
2. **VGA Port and laptop display**
3. **VGA Port Only**

### Laptop Connections - Video

Connect the VGA, HDMI, or DisplayPort cable to your laptop video port.

If your presentation requires audio, connect the headphone cable attached to the VGA cable to the headphone jack of your laptop. If you are using the HDMI or DisplayPort cable, the audio is part of the digital signal. You can use the volume control on your laptop to adjust the audio level. The audio will be played through the TV speakers.

### Laptop Connections - Web Cam

There is a Web camera located on top of the wall mounted LCD monitor. To use the webcam with your laptop, connect to the USB port located on the connection plate below the monitor.

### USB Microphone

A USB microphone is available for use with room system for recording or web sharing. Connect the microphone to your laptop when using the microphones USB cable.

- **Status LED**
  - Blue: Mic is connected, but not ready
  - Green: Mic is connected, ready and working with your software
  - Red: Your level is too high

- **Gain Control** - Use this control to adjust the microphone level

- **Output Connector**