Composite Recommendation Letter Waiver Form

STUDENTS: The composite letter of recommendation (Dean’s Letter) is a summary of designated recommendation letters combined with recommendations from Leverett House Premedical Tutors, Prelaw Tutors, the Resident Dean, and occasionally the House Master. Because it contains confidential recommendation material, the same basic standards of confidentiality that apply to the constituent letters apply to the composite.

Complete this form and return it to:

Lauren Brandt
Allston Burr Senior Tutor’s Office
Leverett House F-5
28 DeWolfe Street
Cambridge, MA 02138
Phone: (617) 495-2279
E-mail: lbrandt@fas.harvard.edu
Fax: (617) 496-1900

Name of student (please print) _______________________________________ Class _______

STUDENTS: In conjunction with the Family Rights and Privacy Act of 1974, I, the above named student, hereby give Harvard University and Leverett House permission to release my composite letter of recommendation (Dean’s Letter) to any person or place designated by me. This consent is to remain in effect until revoked by me in writing.

I, the above named student, waive ______ I do not waive ______ any right of access that I might have, as provided by law, to my composite letter of recommendation (Dean’s Letter).

Date: ____________ ______________________________________________
(student’s signature)

--------------------------------------------------------------------------